

STAFF MEMBERS

Don Chadd, General Manager
Hector Ruiz, District Engineer
Teresa Teichman, District Secretary
Cindy Navaroli, District Treasurer



BOARD OF DIRECTORS

Edward Mandich, President
James Haselton, Vice
President
Glenn Acosta, Director
Michael Safranski, Director
Stephen Dopudja, Director

A G E N D A
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
JANUARY 18, 2012
7:00 P.M.
BOARD MEETING ROOM
32003 DOVE CANYON DRIVE
TRABUCO CANYON, CALIFORNIA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS

REPORT FROM THE GENERAL MANAGER

ITEMS TOO LATE TO BE AGENDIZED

Recommended Action:

Determine the need and take action on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

1A. APPROVAL OF MINUTES

Recommended Action: *Approve the Minutes of the Regular Board Meeting of December 21, 2011*

1B. APPROVAL OF MINUTES

Recommended Action: *Approve the Minutes of the Special Board Meeting of January 4, 2012.*

1C. TREASURER'S REPORT

- 1) Finance/Audit Committee Meeting Recaps

Finance/Audit Committee Recommended Action: *Receive and file the December 7, 2011 Finance/Audit Committee Meeting Recap.*

- 2) Presentation of Financials

Finance/Audit Committee Recommended Action: *Receive and file the November 30, 2011 preliminary statement of revenue and expenses and November 30, 2011 preliminary unaudited financials, as presented.*

- 3) Payment of Bills for Consideration

Finance/Audit Committee Recommended Action: *Ratify the payment of bills for consideration in the amount of \$105,496.92 (December 20, 2011), \$154,942.19 (December 2011 payroll/payroll taxes), and \$223,731.56 (January 4, 2012. General Fund and Bond Issues. Total: \$484,170.67*

1D. ENGINEERING/OPERATIONAL COMMITTEE MEETING

Engineering/Operational Committee Recommended Action: *Receive and file the December 13, 2011 Engineering/Operational Committee Meeting Recap.*

1E. RATIFICATION OF DIRECTORS' FEES AND EXPENSES AND FUTURE MEETINGS AND ATTENDANCE ITEMS

Recommended Action: *Ratify the Directors' expenses from November/December 2011, fees from November/December 2011, and approve future meetings and attendance items, January 2012 through February 2012.*

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

FINANCIAL MATTERS

1F. DISCUSSION AND ACTION RELATING TO ADOPTION OF RESOLUTION NO. 2012 – 1164 TREASURER'S ANNUAL STATEMENT OF INVESTMENT POLICY

Recommended Action: Adopt Resolution No. 2012-1164

ENGINEERING MATTERS

1G. PUBLIC HEARING AND ACTION RELATING TO ADOPTION OF ORDINANCE NO. 2012-19 REGULATIONS FOR THE DISCHARGE OF WASTEWATER TO SEWERAGE FACILITIES OF THE TRABUCO CANYON WATER DISTRICT SERVICE AREA AND RELATED ENFORCEMENT RESPONSE PLAN

Recommended Action:

- 1) Receive Staff Presentation including all written and oral comments pertaining to Ordinance NO. 2012-19.
- 2) Conduct Public Hearing
- 3) Receive all written and oral comments pertaining to Ordinance 2012-19.
- 4) Adopt Ordinance No. 2012-19.

1H. STATUS UPDATE AND POSSIBLE ACTION RELATING TO BAKER REGIONAL WATER TREATMENT FACILITY

Recommended Action: *Receive status update at the time of the Regular Board Meeting. Take action as deemed appropriate.*

TCWD REGULAR BOARD MEETING AGENDA

JANUARY 18, 2012

PAGE 4

1I. STATUS UPDATE AND POSSIBLE ACTION RELATING TO THE ALTERNATE RAW WATER TRANSMISSION LINE (ARWTL) (16-inch Raw Water Transmission Line – Serrano Creek Crossing Alternate Route – PW79)

- Recommended Action:**
- 1) Receive Staff Report.
 - 2) Receive Staff’s summary of engineering proposals provided at the time of the meeting.
 - 3) Approve the consultant recommended by Staff.

1J. STATUS REPORT AND ACTION RELATING TO DOVE RESERVOIR TO TRABUCO RESERVOIR INTER-TIE AND TRABUCO HIGHLANDS PRESSURE REDUCING STATIONS PROJECTS

- Recommended Action:**
- 1) Receive Status Update.
 - 2) Receive all written and oral comments pertaining to the project and Mitigated Negative Declaration (MND) and mitigation measures.
 - 3) Adopt Resolution No. 2012-1165.
 - 4) Receive Staff summary of bid proposals provided at the time of the meeting.
 - 5) Approve the contractor recommended by Staff.

LEGISLATIVE MATTERS

1K. DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL ITEMS

- Recommended Action:** *Review and discuss local governmental and legislative informational item(s). Take action as deemed appropriate.*

END ACTION CALENDAR

ITEMS TOO LATE TO BE AGENDIZED

- 1L. _____
1M. _____

OTHER MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional information from the General Manager

CLOSED SESSION

PURSUANT TO GOVERNMENT CODE SECTION 54957 -
Complaint Against Public Employee
District Personnel and Salary Policy, Section 5 - Grievance Procedure

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

JANUARY 18, 2012

PAGE 6

Upcoming Regular Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

*** February 15, 2012* March 21, 2012* April 18, 2012**

For information regarding meetings of the Trabuco Canyon Water District, please call (949) 858-0277 or view on our website at www.tcwd.ca.gov