

**STAFF MEMBERS**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Cindy Navaroli, District Treasurer



**BOARD OF DIRECTORS**

Edward Mandich, President  
James Haselton, Vice President  
Michael Safranski, Director  
Glenn Acosta, Director  
Stephen Dopudja, Director

**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
TRABUCO CANYON WATER DISTRICT  
FEBRUARY 20, 2013  
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

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**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).**

**RECOMMENDED ACTION**

Approve the minutes of the following Regular Board Meeting(s):

1. January 16, 2013

**ITEM 2: TREASURER'S REPORT**

a. FINANCE/AUDIT COMMITTEE RECAP(S)

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. None

b. PRESENTATION OF FINANCIALS

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following month(s) are attached for the Board's review:

1. December, 2012

**RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for December, 2012, as presented.

2. November, 2012

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for November, 2012, as presented.

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for January, 2013.

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE**

**ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Engineering/Operational Committee Recap(s):

1. None

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**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

Ratify the Directors' expenses and fees from January, 2013, and approve tentative future meetings/attendance items.

**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM 5: DISTRICT WEBSITE UPGRADE PROJECT**

**RECOMMENDED ACTION:**

Receive information at the time of the Board Meeting. No action required.

**ENGINEERING MATTERS**

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**ITEM 6: BAKER REGIONAL WATER TREATMENT FACILITY**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**ITEM 7: ALTERNATE RAW WATER TRANSMISSION LINE – PW79**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**ITEM 8: SHADOW ROCK DETENTION BASIN FACILITY**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**ITEM 9: ROBINSON RANCH TRACT 11403 SERVICE LATERAL REPLACEMENT AND VALVE AND  
MANHOLE COVER ADJUSTMENTS**

**RECOMMENDED ACTION:**

Receive and discuss information, including bid summary, at the time of the Board Meeting, and take action as deemed appropriate.

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**LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS**

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**ITEM 10: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

**ITEMS TOO LATE TO BE AGENDIZED**

**ITEM 12:** \_\_\_\_\_

**ITEM 13:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**CLOSED SESSION**

**CLOSED SESSION NO. 1**

**ANTICIPATED LITIGATION** - Meeting with Legal Counsel Pursuant to Government Code Section 54956.9(b)(2) Significant exposure to litigation - the District has received a written threat of litigation in the form of a Claim:

Number of Cases: 1

Re: Claim of Teichman (2013)

**ITEM 11: DISCUSSION AND POSSIBLE ACTION CONCERNING CLAIM SUBMITTED TO THE DISTRICT  
(CLAIM OF TEICHMAN - 2013)**

**RECOMMENDED ACTION**

Discuss with Staff and Legal Counsel at the time of the Board Meeting and take action as deemed appropriate.

**END ACTION CALENDAR**

**ADJOURNMENT**

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**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Meetings of the Board will be held at the District Administrative/Operational Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**March 20, 2013**

**April 17, 2013**

**May 15, 2013**

Please visit the District's website at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) for additional information.