

STAFF MEMBERS

Don Chadd, General Manager
Hector Ruiz, District Engineer
Teresa Teichman, District Secretary
Cindy Navaroli, District Treasurer



BOARD OF DIRECTORS

Edward Mandich, President
James Haselton, Vice President
Michael Safranski, Director
Glenn Acosta, Director
Matt Disston, Director

AGENDA
REGULAR BOARD MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
MARCH 21, 2012
7:00 P.M.
ADMINISTRATIVE FACILITY
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS

REPORT FROM THE GENERAL MANAGER

ITEMS TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine the need and take action on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA
MARCH 21, 2012**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

ITEM 1A: APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 15, 2012

RECOMMENDED ACTION:

None

ITEM 1B: TREASURER'S REPORT

1. Finance/Audit Committee Meeting Recap

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

There are no items to present at this time

2. Presentation of Financials

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

There are no items to present at this time.

3. Payment of Bills for Consideration

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Ratify the payment of bills for consideration in the amount of \$368,478.48 (February 21, 2012), and \$152,180.98 (February 2012 Payroll and Payroll Taxes). The total payment amount for ratification is \$520,659.46

RECOMMENDED ACTION:

Approve the Consent Calendar as presented.

ITEM 1C: ENGINEERING/OPERATIONAL COMMITTEE

RECOMMENDED ACTION:

None

**TCWD REGULAR BOARD MEETING AGENDA
MARCH 21, 2012**

ACTION CALENDAR

All matter under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

FINANCIAL MATTERS

ITEM 1D: RATIFICATION OF DIRECTORS' FEES AND EXPENSES AND FUTURE MEETINGS AND ATTENDANCE ITEMS

RECOMMENDED ACTION:

This information will be presented at the time of the meeting.

ADMINISTRATIVE MATTERS

ITEM 1E: DISCUSSION REGARDING THE GENERAL MANAGER'S SALARY AND COMPENSATION

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting and take action as deemed appropriate.

ITEM 1F: DISTRICT PERSONNEL AND SALARY POLICY REVISIONS

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting and take action as deemed appropriate. Staff recommends the Board approve the proposed Personnel and Salary Policy (revised March 21, 2012) and make the policy effective March 22, 2012.

ITEM 1G: DISCUSSION AND POSSIBLE ACTION RELATING TO ACTIVITIES FOR WATER AWARENESS MONTH

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting and take action as deemed appropriate.

ENGINEERING MATTERS

ITEM 1H: STATUS UPDATE RELATING TO THE BAKER REGIONAL WATER TREATMENT FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

**TCWD REGULAR BOARD MEETING AGENDA
MARCH 21, 2012**

**ITEM 1I: STATUS UPDATE RELATING TO THE ALTERNATE RAW WATER TRANSMISSION LINE (ARWTL)
(16 inch Raw Water Transmission Line – Serrano Creek Crossing Alternate Route – PW79)**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

**ITEM 1J: STATUS REPORT AND POSSIBLE ACTION RELATING TO DOVE RESERVOIR/TRABUCO
RESERVOIR INTER-TIE AND TRABUCO HIGHLANDS PRESSURE REDUCING STATIONS PROJECT**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

**ITEM 1K: STATUS UPDATE AND POSSIBLE ACTION RELATING TO THE DRAFT SADDLE CREST SUB-AREA
MASTER PLAN**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

LEGISLATIVE MATTERS

**ITEM 1L: DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND
LEGISLATIVE INFORMATIONAL MATTER(S)**

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

END ACTION CALENDAR

ITEMS TOO LATE TO BE AGENDIZED

1M: _____

1N: _____

OTHER MATTERS

Reports or concerns from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

**TCWD REGULAR BOARD MEETING AGENDA
MARCH 21, 2012**

ADDITIONAL GENERAL MANAGER COMMENTS

Additional information from the General Manager

CLOSED SESSION

Conducted Pursuant to Government Code 54957
Public Employee Discipline/Dismissal/Release

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

March 21, 2012

April 18, 2012

May 16, 2012

www.tcwd.ca.gov