

STAFF MEMBERS

Don Chadd, General Manager
Hector Ruiz, District Engineer
Teresa Teichman, District Secretary
Cindy Navaroli, District Treasurer



BOARD OF DIRECTORS

Edward Mandich, President
James Haselton, Vice President
Michael Safranski, Director
Glenn Acosta, Director
Matt Disston, Director

AGENDA
REGULAR BOARD MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
APRIL 18, 2012

7:00 P.M.

ADMINISTRATIVE FACILITY
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS

REPORT FROM THE GENERAL MANAGER

ITEMS TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine the need and take action on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA
APRIL 18, 2012**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

ITEM 1A: APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 15, 2012

RECOMMENDED ACTION:

Approve the Minutes of the Regular Board Meeting of February 15, 2012

ITEM 1B: APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF FEBRUARY 22, 2012

RECOMMENDED ACTION:

Approve the Minutes of the Special Board Meeting of February 22, 2012

ITEM 1C: APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF MARCH 21, 2012

RECOMMENDED ACTION:

Approve the Minutes of the Regular Board Meeting of March 21, 2012

ITEM 1D: APPROVAL OF MINUTES OF THE ADJOURNED MEETING OF THE REGULAR BOARD MEETING OF MARCH 26, 2012

RECOMMENDED ACTION:

Approve the Minutes of the Adjourned Regular Board Meeting of March 26, 2012

ITEM 1E: TREASURER'S REPORT

1. Finance/Audit Committee Meeting Recap

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the March 7, 2012, Finance/Audit Committee Meeting Recap

2. Presentation of Financials

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

There are no items to present at this time.

3. Payment of Bills for Consideration

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Ratify the payment of bills for consideration in the amount of \$436,534.68 (March 7, 2012), \$184,063.94 (March 20, 2012), and \$148,070.85 (March 2012 Payroll and Payroll Taxes). The total payment amount for ratification is \$768,669.47.

RECOMMENDED ACTION:

Approve the Consent Calendar as presented.

**TCWD REGULAR BOARD MEETING AGENDA
APRIL 18, 2012**

CONSENT CALENDAR continued

ITEM 1F: ENGINEERING/OPERATIONAL COMMITTEE

RECOMMENDED ACTION:

Receive and file the February 7, 2012 Engineering/Operational Recap.

ITEM 1G: ENGINEERING/OPERATIONAL COMMITTEE

RECOMMENDED ACTION:

Receive and file the March 13, 2012 Engineering/Operational Recap.

ITEM 1H: RATIFICATION OF DIRECTORS' FEES AND EXPENSES AND FUTURE MEETINGS AND ATTENDANCE ITEMS

RECOMMENDED ACTION:

Ratify the Directors' expenses from February/March 2012, fees from February/March 2012, and approve future meeting and attendance items, April through May, 2012

TCWD REGULAR BOARD MEETING AGENDA

APRIL 18, 2012

ACTION CALENDAR

All matter under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 1I: DISCUSSION AND POSSIBLE ACTION REGARDING THE MATTER OF PENDING VACANCY ON THE BOARD OF DIRECTORS

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting and take action as deemed appropriate.

ITEM 1J: DISCUSSION AND POSSIBLE ACTION REGARDING THE TRANSITION OF ACWA HEALTH BENEFITS AUTHORITY TO ACWA JOINT POWERS AUTHORITY

RECOMMENDED ACTION:

Staff recommends the Board approve and execute Resolution No. 2012-1166

ITEM 1K: DISCUSSION AND POSSIBLE ACTION RELATING TO ACTIVITIES FOR WATER AWARENESS MONTH

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting and take action as deemed appropriate.

**TCWD REGULAR BOARD MEETING AGENDA
APRIL 18, 2012**

**ACTION CALENDAR continued
FINANCIAL MATTERS**

ITEM 1L: DISCUSSION AND POSSIBLE ACTION RELATING TO TCWD BUDGET DEVELOPMENT PROCESS

RECOMMENDED ACTION:

Discuss at the time of the Board Meeting and take action as deemed appropriate.

**ITEM 1M: STATUS UPDATE AND POSSIBLE ACTION RELATING TO THE FINANCIAL STATEMENT AUDIT
REQUEST FOR PROPOSALS**

RECOMMENDED ACTION:

Receive Staff summary of auditing proposals provided at the time of the meeting and approve the auditor recommended by Staff.

TCWD REGULAR BOARD MEETING AGENDA

APRIL 18, 2012

ACTION CALENDAR continued

ENGINEERING MATTERS

ITEM 1N: STATUS UPDATE RELATING TO THE BAKER REGIONAL WATER TREATMENT FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

**ITEM 1O: STATUS UPDATE RELATING TO THE ALTERNATE RAW WATER TRANSMISSION LINE (ARWTL)
(16 inch Raw Water Transmission Line – Serrano Creek Crossing Alternate Route – PW79)**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

**ITEM 1P: STATUS REPORT AND POSSIBLE ACTION RELATING TO DOVE RESERVOIR/TRABUCO
RESERVOIR INTER-TIE AND TRABUCO HIGHLANDS PRESSURE REDUCING STATIONS PROJECT**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting and take action as deemed appropriate.

**TCWD REGULAR BOARD MEETING AGENDA
APRIL 18, 2012**

**ACTION CALENDAR continued
LEGISLATIVE MATTERS**

**ITEM 1Q: DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND
LEGISLATIVE INFORMATIONAL MATTER(S)**

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

END ACTION CALENDAR

**TCWD REGULAR BOARD MEETING AGENDA
APRIL 18, 2012**

ITEMS TOO LATE TO BE AGENDIZED

1R: _____

1S: _____

OTHER MATTERS

Reports or concerns from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional information from the General Manager

ADJOURNMENT

TCWD REGULAR BOARD MEETING AGENDA

APRIL 18, 2012

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

May 16, 2012

June 20, 2012

July 18, 2012

Please visit the Districts website at www.tcwd.ca.gov for additional information