

**STAFF MEMBERS**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Cindy Navaroli, District Treasurer  
Bowie, Arneson, Wiles & Giannone,  
District General Legal Counsel



**BOARD OF DIRECTORS**

Edward Mandich, President  
James Haselton, Vice President  
Michael Safranski, Director  
Glenn Acosta, Director  
Stephen Dopudja, Director

**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
TRABUCO CANYON WATER DISTRICT  
MAY 15, 2013  
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s), and potentially take action(s) on such matters, at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA  
MAY 15, 2013**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).**

**RECOMMENDED ACTION**

*Approve the minutes of the following Regular Board Meeting(s):*

1. April 17, 2013

**ITEM 2: TREASURER'S REPORT**

a. FINANCE/AUDIT COMMITTEE RECAP(S)

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. April 3, 2013

b. PRESENTATION OF FINANCIALS

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following month(s) are attached for the Board's review:

1. March, 2013

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for March, 2013, as presented.*

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for April, 2013.*

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE**

**ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:**

*Receive and file the following Engineering/Operational Committee Recap(s):*

1. April 9, 2013

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from April, 2013, and approve tentative future meetings/attendance items.*

**TCWD REGULAR BOARD MEETING AGENDA  
MAY 15, 2013**

**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM 5: DISTRICT WEBSITE UPGRADE PROJECT**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. No action required.*

**ITEM 6: ACTIVITIES FOR WATER AWARENESS MONTH**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. No action required.*

**ITEM 7: DOVE CANYON MASTER ASSOCIATION (DCMA) LANDSCAPE STORAGE AREA**

**RECOMMENDED ACTION:**

*Discuss at the time of the Board Meeting, and approve form of Limited Use License with the Dove Canyon Master Association for Landscape Storage on Trabuco Canyon Water District Property in Dove Canyon.*

**ITEM 8: FISCAL YEAR 2013/2014 UNDEVELOPED LAND WATER STANDBY ASSESSMENT AND PUBLIC HEARING**

**RECOMMENDED ACTION:**

*Direct staff to proceed with implementation of procedures to set the Fiscal Year 2013/2014 Water Standby Assessments at \$15.00 per acre or portion thereof and agendize a public hearing for the July 17, 2013 Regular Board Meeting.*

**ITEM 9: FISCAL YEAR 2013/2014 BUDGET DEVELOPMENT PROCESS**

**RECOMMENDED ACTION:**

*Discuss information presented at the time of the Board Meeting. Take action as deemed appropriate.*

**TCWD REGULAR BOARD MEETING AGENDA  
MAY 15, 2013**

**ENGINEERING MATTERS**

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**ITEM 10: BAKER REGIONAL WATER TREATMENT FACILITY**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. No action required.*

**ITEM 11: ALTERNATE RAW WATER TRANSMISSION LINE – PW79**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. No action required.*

**ITEM 12: SHADOW ROCK DETENTION BASIN FACILITY**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. No action required.*

**ITEM 13: TRACT NO. 16677 HIGHLAND ESTATES DEVELOPMENT BY RSM 8, LLC- ACCEPTANCE OF WATER AND SEWER FACILITIES CONSTRUCTED IN TRACT NO. 16677 AND OFF-SITE NON-DOMESTIC WATER IMPROVEMENTS**

**RECOMMENDED ACTIONS:**

*Discuss at the time of the Board Meeting and approve Resolution No. 2013-1184 – Resolution of the Board of Directors of the Trabuco Canyon Water District Accepting Water and Sewer Facilities Constructed Within Tract No. 16677 and Accepting Off-Site Non-Domestic Water Improvements (Highland Estates By RSM 8, LLC)*

**LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS**

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**ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

*Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.*

**ITEMS TOO LATE TO BE AGENDIZED**

**ITEM 15:** \_\_\_\_\_

**ITEM 16:** \_\_\_\_\_

**TCWD REGULAR BOARD MEETING AGENDA  
MAY 15, 2013**

**OTHER INFORMATION/MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**END ACTION CALENDAR**

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Meetings of the Board will be held at the District Administrative/Operational Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**June 19, 2013**

**July 17, 2013**

**August 21, 2013**

Please visit the District's website at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) for additional information.