

STAFF MEMBERS

Don Chadd, General Manager
Hector Ruiz, District Engineer
Teresa Teichman, District Secretary
Cindy Navaroli, District Treasurer



BOARD OF DIRECTORS

Edward Mandich, President
James Haselton, Vice President
Michael Safranski, Director
Glenn Acosta, Director

AGENDA
REGULAR BOARD MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
MAY 16, 2012
7:00 P.M.

ADMINISTRATIVE FACILITY
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

SPECIAL PRESENTATION

Recognize Director Matt Disston for his years of service as a Board of Director at TCWD

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS

REPORT FROM THE GENERAL MANAGER

**TCWD REGULAR BOARD MEETING AGENDA
MAY 16, 2012**

ITEMS TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine the need and take action on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA
MAY 16, 2012**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

ITEM 1A: APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF FEBRUARY 15, 2012

RECOMMENDED ACTION:

Approve the Minutes of the Regular Board Meeting of February 15, 2012

ITEM 1B: APPROVAL OF MINUTES OF THE SPECIAL BOARD MEETING OF FEBRUARY 22, 2012

RECOMMENDED ACTION:

Approve the Minutes of the Special Board Meeting of February 22, 2012

ITEM 1C: TREASURER'S REPORT

1. FINANCE/AUDIT COMMITTEE MEETING RECAP

The March 7, 2012 Finance/Audit Committee recap is attached for the Board's review.

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the March 7, 2012, Finance/Audit Committee Meeting Recap

2. FINANCE/AUDIT COMMITTEE MEETING RECAP

The April 4, 2012 Finance/Audit Committee recap is attached for the Board's review

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the April 4, 2012, Finance/Audit Committee Meeting Recap

3. PRESENTATION OF FINANCIALS

March 2012 preliminary statement of revenue and expenses and March 2012 preliminary unaudited financials are attached for the Board's review along with the March 2012 bank statement.

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the March 2012 preliminary statement of revenues and expenses and March 2012 preliminary unaudited financials, as presented.

**TCWD REGULAR BOARD MEETING AGENDA
MAY 16, 2012**

CONSENT CALENDAR continued

4. Payment of Bills for Consideration

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Ratify the payment of bills for consideration in the amount of \$164,028.26 (April 4, 2012), \$152,845.89 (April 17, 2012), and \$153,679.01 (April 2012 Payroll and Payroll Taxes). The total payment amount for ratification is \$470,553.16.

ITEM 1D: ENGINEERING/OPERATIONAL COMMITTEE

RECOMMENDED ACTION:

Receive and file the April 10, 2012 Engineering/Operational Recap.

ITEM 1E: RATIFICATION OF DIRECTORS' FEES AND EXPENSES AND FUTURE MEETINGS AND ATTENDANCE ITEMS

RECOMMENDED ACTION:

Ratify the Directors' expenses from March/April 2012, fees from March/April 2012, and approve future meeting and attendance items, May through June, 2012

RECOMMENDED ACTION:

Approve the Consent Calendar as presented.

**TCWD REGULAR BOARD MEETING AGENDA
MAY 16, 2012**

ACTION CALENDAR

All matter under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 1F: ACTION REGARDING THE TRANSITION OF ACWA HEALTH BENEFITS AUTHORITY TO ACWA JOINT POWERS AUTHORITY

RECOMMENDED ACTION:

Staff recommends the Board Re -approve Resolution No. 2012-1166

ITEM 1G: DISCUSSION AND POSSIBLE ACTION RELATING TO THE APRIL 20, 2012 GRAND JURY REPORT AND REQUIRED RESPONSE

RECOMMENDED ACTION:

Staff recommends the Board of Directors receive staff report and direct Staff to bring back to the Board of Directors the completed draft Response for the Board's review and comment and possibly approve at the Regular Board Meeting of June 20, 2012.

ITEM 1H: DIRECTION TO STAFF REGARDING FISCAL YEAR 2011/2012 WATER STANDBY ASSESSMENT AND PUBLIC HEARING

RECOMMENDED ACTION:

Direct staff to move forward with procedures to set the Fiscal Year 2012/2013 Water Standby Assessment at \$15.00 per acre or portion thereof and agendize a Public Hearing for the July 18, 2012, Regular Board Meeting.

ITEM 1I: DISCUSSION AND POSSIBLE ACTION RELATING TO BOARD OF DIRECTOR HEALTH BENEFITS

RECOMMENDED ACTION:

Staff recommends the Board of Directors refer this item to an Ad Hoc Director Benefits Committee for further analysis. This would allow staff time to gather and provide additional information for the respective committee members for discussion and future recommendation by the Ad Hoc Committee to the Board of Directors. This matter could then be further addressed during the 2012-2013 Budget development process and/or implementation.

**TCWD REGULAR BOARD MEETING AGENDA
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**ACTION CALENDAR continued
FINANCIAL MATTERS**

ITEM 1J DISCUSSION AND POSSIBLE ACTION RELATING TO TCWD BUDGET DEVELOPMENT PROCESS

RECOMMENDED ACTION:

Discuss information presented at the time of the meeting. Take action as deemed appropriate.

ITEM 1K: DISCUSSION AND POSSIBLE ACTION RELATING TO ORGANIZATIONAL ANALYSIS OF TCWD

RECOMMENDED ACTION:

Staff recommends authorizing the General Manager to engage the services of an independent professional consultant for the purpose of performing an organizational analysis of Trabuco Canyon Water District. The name of the consultant and the amount of the proposal will be presented at the time of the Board meeting.

**TCWD REGULAR BOARD MEETING AGENDA
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**ACTION CALENDAR continued
ENGINEERING MATTERS**

ITEM 1L: STATUS UPDATE RELATING TO THE BAKER REGIONAL WATER TREATMENT FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting.

**ITEM 1M: STATUS UPDATE RELATING TO THE ALTERNATE RAW WATER TRANSMISSION LINE (ARWTL)
(16 inch Raw Water Transmission Line – Serrano Creek Crossing Alternate Route – PW79)**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting.

**ITEM 1N: STATUS REPORT AND POSSIBLE ACTION RELATING TO DOVE RESERVOIR/TRABUCO
RESERVOIR INTER-TIE AND TRABUCO HIGHLANDS PRESSURE REDUCING STATIONS PROJECT**

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting. Take action as deemed appropriate.

**ITEM 10: STATUS UPDATE AND POSSIBLE ACTION RELATING TO THE SHADOW ROCK DETENTION
BASIN FACILITY PROJECT (SRDBFP)**

RECOMMENDED ACTION:

1. Receive status update at the time of the Board Meeting.
2. Approve the Implementation Agreements for the South Orange County Integrated Regional Water Management Implementation Grant (Agreements) and direct the General Manager to execute the Agreement pending the approval from the County of Orange and State of California.

**TCWD REGULAR BOARD MEETING AGENDA
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**ACTION CALENDAR continued
LEGISLATIVE MATTERS**

**ITEM 1P: DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND
LEGISLATIVE INFORMATIONAL MATTER(S)**

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

END ACTION CALENDAR

**TCWD REGULAR BOARD MEETING AGENDA
MAY 16, 2012**

ITEMS TOO LATE TO BE AGENDIZED

1Q: _____

1R: _____

OTHER MATTERS

Reports or concerns from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional information from the General Manager

ADJOURNMENT

**TCWD REGULAR BOARD MEETING AGENDA
MAY 16, 2012**

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

June 20, 2012

July 18, 2012

August 17, 2012

Please visit the Districts website at www.tcwd.ca.gov for additional information