

STAFF MEMBERS

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Navaroli, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

**BOARD OF DIRECTORS**

Edward Mandich, President
James Haselton, Vice President
Michael Safranski, Director
Glenn Acosta, Director
Stephen Dopudja, Director

**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
JULY 17, 2013
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

CALL MEETING TO ORDER**PLEDGE OF ALLEGIANCE****VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS**REPORT FROM THE GENERAL MANAGER****ITEMS TOO LATE TO BE AGENDIZED****RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s), and potentially take action(s) on such matters, at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA
JULY 17, 2013**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. June 4, 2013, Special Board Meeting (Budget Workshop)
2. June 19, 2013, Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE RECAP(S)

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. June 5, 2013

b. PRESENTATION OF FINANCIALS

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following month(s) are attached for the Board's review:

1. May, 2013

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for May, 2013, as presented.

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June, 2013.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE

ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Recap(s):

1. June 11, 2013

**TCWD REGULAR BOARD MEETING AGENDA
JULY 17, 2013**

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from June, 2013, and approve tentative future meetings/attendance items.

ITEM 5: DISTRICT FISCAL YEAR 2013 AUDIT AND FINANCIAL REPORT

RECOMMENDED ACTIONS:

Receive and file Audit Responsibility Notice from Charles Z. Fedak and Company, dated June 30, 2013, as required by Statement of Auditing Standards, No. 114.

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: DISTRICT WEBSITE UPGRADE PROJECT

RECOMMENDED ACTION:

- 1. Receive status update and presentation at the time of the Board Meeting.*
- 2. Authorize the General Manager to negotiate and execute an Agreement for Consultant Services with Vision Internet for the District Website Upgrade Project for a not to exceed amount of \$23,975, and the VisionLive Maintenance Plan, as presented.*

ITEM 7: FISCAL YEAR 2013/2014 UNDEVELOPED LAND WATER STANDBY ASSESSMENT AND PUBLIC HEARING

RECOMMENDED ACTION:

- 1. Receive status update at the time of the Board Meeting.*
- 2. Conduct Public Hearing to receive public comments regarding the Water Standby Assessment for Fiscal Year 2013/2014.*
- 3. Adopt Resolution No. 2013-1190 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Water Standby Assessment for Fiscal Year 2013/2014; Making Certain Findings and Taking Related Actions in Connection Therewith.*

**TCWD REGULAR BOARD MEETING AGENDA
JULY 17, 2013**

ENGINEERING MATTERS

ITEM 8: BAKER REGIONAL WATER TREATMENT FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting. No action required.

ITEM 9: ALTERNATE RAW WATER TRANSMISSION LINE – PW79

RECOMMENDED ACTION:

- 1. Receive status update at the time of the Board Meeting.*
- 2. Ratify TetraTech Inc., (Consultant) Professional Services Contract - Change in Scope of Work, Amendment No. 4 in the amount of \$6,900 for additional work related to historical evaluation of the transmission line.*

ITEM 10: SHADOW ROCK DETENTION BASIN FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting. No action required.

LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS

ITEM 11: 2013 BOARD ELECTIONS FOR CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA)

RECOMMENDED ACTION:

Review information presented at the time of the Board Meeting. Take action as deemed appropriate.

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s). Take action(s) as deemed appropriate.

ITEMS TOO LATE TO BE AGENDIZED

ITEM 14: _____

ITEM 15: _____

**TCWD REGULAR BOARD MEETING AGENDA
JULY 17, 2013**

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR

CLOSED SESSION(S)

CLOSED SESSION NO. 1

Public Employee Performance Evaluation – Government Code Section 54957 (b)(1)

Title: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 (b)(1) to discuss the General Manager's Mid-Year Performance Evaluation.

ITEM 13: GENERAL MANAGER'S MID-YEAR PERFORMANCE EVALUATION AND POSSIBLE RELATED ACTION CONCERNING GENERAL MANAGER'S SERVICE AGREEMENT

RECOMMENDED ACTION

Discuss information presented at the time of the Board Meeting and take action as deemed appropriate.

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District

**TCWD REGULAR BOARD MEETING AGENDA
JULY 17, 2013**

Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

August 21, 2013
September 18, 2013
October 16, 2013

Please visit the District's website at www.tcwd.ca.gov for additional information.