

**STAFF MEMBERS**

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Michael Perea, Assistant District Secretary  
Cindy Navaroli, District Treasurer



**BOARD OF DIRECTORS**

Edward Mandich, President  
James Haselton, Vice President  
Michael Safranski, Director  
Glenn Acosta, Director  
Stephen Dopudja, Director

**AGENDA  
REGULAR BOARD MEETING OF THE  
BOARD OF DIRECTORS OF  
TRABUCO CANYON WATER DISTRICT  
JULY 18, 2012  
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**ITEMS TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

**ITEM 1A: APPROVAL OF MINUTES OF BOARD MEETINGS.**

**RECOMMENDED ACTION**

Approve the minutes of the following Regular Board Meetings:

- a. April 18, 2012
- b. May 16, 2012

Approve the minutes of the following Adjourned Regular Board Meetings:

- a. April 23, 2012

Approve the minutes of the following Special Board Meeting(s)/Workshop(s):

- a. May 21, 2012

**ITEM 1B: TREASURER'S REPORT**

1. FINANCE/AUDIT COMMITTEE RECAP(S)

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- a. February 1, 2012
- b. May 2, 2012
- c. June 6, 2012

2. PRESENTATION OF FINANCIALS

June 2012 preliminary statement of revenue and expenses and June 2012 preliminary unaudited financials are attached for the Board's review along with the June 2012 bank statement.

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the June 2012 preliminary statement of revenues and expenses and June 2012 preliminary unaudited financials, as presented.

3. Payment of Bills for Consideration

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Ratify the payment of bills for consideration in the amount of \$589,400.24 (June 6, 2012), \$101,762.49 (June 19, 2012), and \$154, 884.46 (June 2012 Payroll and Payroll Taxes). The total payment amount for ratification is \$846,047.19.

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**CONSENT CALENDAR continued**

**ITEM 1C: ENGINEERING/OPERATIONAL COMMITTEE**

**ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Engineering/Operational Committee Recap(s).

- a. February 7, 2012
- b. March 13, 2012
- c. May 8, 2012

**ITEM 1D: RATIFICATION OF DIRECTORS' FEES AND EXPENSES AND FUTURE MEETINGS AND ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

Ratify the Directors' expenses from May/June 2012, fees from May/June 2012, and approve future meeting and attendance items, July through August, 2012.

**ITEM 1E: COMMITTEE ASSIGNMENT FOR DIRECTOR DOPUDJA**

**RECOMMENDED ACTION:**

Staff recommends that the Board assign Director to serve as a Secondary Alternate to both the Engineering/Operational and Finance/Audit Committees.

**ITEM 1F: SIGNATURE AUTHORITY FOR DIRECTOR DOPUDJA**

**RECOMMENDED ACTION:**

Staff recommends that the Board approve signature authority for Director Dopudja with Cal Bank and Trust.

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM 1G: PUBLIC HEARING REGARDING WATER STANDBY ASSESSMENT FOR FISCAL YEAR 2012/2013**

1. Conduct Public Hearing

**RECOMMENDED ACTION:**

Conduct Public Hearing to receive public comments regarding Water Standby Assessment for FY 2012/2013

2. Consideration and possible adoption of Resolution No. 2012-1176

**RECOMMENDED ACTION:**

Adopt Resolution No. 2012-1176

**ITEM 1H: DISCUSSION AND POSSIBLE ACTION RELATING TO THE APRIL 20, 2012, ORANGE COUNTY GRAND JURY REPORT AND REQUIRED RESPONSE**

**RECOMMENDED ACTION:**

Staff recommends the Board of Directors approve the completed draft Responses to the Orange County Grand Jury Report and cover letter of April 20, 2012 as presented.

**ITEM 1I: CONSIDERATION AND POSSIBLE ACTION RELATING TO ADOPTION OF A RESOLUTION APPOINTING A DISTRICT SECRETARY**

**RECOMMENDED ACTION:**

Adopt Resolution No. 2012-1177 appointing Michael Perea as District Secretary.

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**ACTION CALENDAR continued  
ENGINEERING MATTERS**

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**ITEM 1J: STATUS UPDATE RELATING TO THE BAKER REGIONAL WATER TREATMENT FACILITY**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**ITEM 1K: STATUS UPDATE RELATING TO THE ALTERNATE RAW WATER TRANSMISSION LINE (ARWTL)  
(16 inch Raw Water Transmission Line – Serrano Creek Crossing Alternate Route – PW79)**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**ITEM 1L: DISCUSSION AND POSSIBLE ACTION RELATING TO THE PROPOSED SKYRIDGE RESIDENTIAL  
DEVELOPMENT**

**RECOMMENDED ACTION:**

Staff recommends that the Board of Directors receive and approve the Skyridge Sub-Area Master Plan, dated July 2012.

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**ACTION CALENDAR continued  
LEGISLATIVE MATTERS**

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**ITEM 1M: DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND  
LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

**END ACTION CALENDAR**

**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**ITEMS TOO LATE TO BE AGENDIZED**

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**1N:** \_\_\_\_\_

**1O:** \_\_\_\_\_

**OTHER MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**CLOSED SESSION**

Public Employee Performance Evaluation

Title: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss General Manager's mid-year evaluation.

**MID-YEAR PERFORMANCE EVALUATION FOR DISTRICT GENERAL MANAGER – POSSIBLE ACTION(S) BY THE BOARD**

**ADJOURNMENT**



**TCWD REGULAR BOARD MEETING AGENDA  
JULY 18, 2012**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**August 15, 2012**  
**September 19, 2012**  
**October 17, 2012**

Please visit the Districts website at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) for additional information