

STAFF MEMBERS

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Michael Perea, District Secretary  
Cindy Navaroli, District Treasurer



BOARD OF DIRECTORS

Edward Mandich, President  
James Haselton, Vice President  
Michael Safranski, Director  
Glenn Acosta, Director  
Stephen Dopudja, Director

**AGENDA**  
**REGULAR BOARD MEETING OF THE**  
**BOARD OF DIRECTORS OF**  
**TRABUCO CANYON WATER DISTRICT**  
**SEPTEMBER 19, 2012**  
**7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM**  
**32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA  
SEPTEMBER 19, 2012**

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

**ITEM A: APPROVAL OF MINUTES OF BOARD MEETINGS.**

**RECOMMENDED ACTION**

Approve the minutes of the following Regular Board Meetings:

- a. February 15, 2012
- b. March 21, 2012

Approve the minutes of the following Adjourned Regular Board Meetings:

- a. March 26, 2012
- b. April 9, 2012
- c. April 17, 2012
- d. April 25, 2012

Approve the minutes of the following Special Board Meeting(s)/Workshop(s):

- a. February 22, 2012

**ITEM B: TREASURER'S REPORT**

**1. FINANCE/AUDIT COMMITTEE RECAP(S)**

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

- a. March 7, 2012
- b. April 4, 2012
- c. July 5, 2012
- d. August 1, 2012

**1. PRESENTATION OF FINANCIALS**

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following months are attached for the Board's review:

- a. July 2012
- b. August 2012

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials, as presented.

**TCWD REGULAR BOARD MEETING AGENDA  
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2. Payment of Bills for Consideration

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Ratify the payment of bills for consideration for July and August, 2012, and Payroll and Payroll Taxes for July and August 2012.

**ITEM C: ENGINEERING/OPERATIONAL COMMITTEE**

**ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Engineering/Operational Committee Recap(s).

- a. June 12, 2012
- b. July 10, 2012

**ITEM D: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS AND ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

Ratify the Directors' expenses and fees from July and August 2012, and approve tentative future meetings/attendance items.

**ITEM E: RATIFICATION OF CADIZ VALLEY WATER CONSERVATION, RECOVERY AND STORAGE PROJECT SUPPORT LETTER**

**RECOMMENDED ACTION:**

Ratify the District's Support letter of the Cadiz Valley Water Conservation, Recovery and Storage Project, dated July 25, 2012.

**TCWD REGULAR BOARD MEETING AGENDA  
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**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM F: DISCUSSION AND POSSIBLE ACTION REGARDING COMMITTEE ASSIGNMENTS**

**RECOMMENDED ACTION:**

Discuss information presented at the time of the Regular Board Meeting. Take action as deemed appropriate.

**ITEM G: DISCUSSION AND POSSIBLE ACTION RELATING TO MET/MWDOC RATE INCREASE**

**RECOMMENDED ACTION:**

Discuss information presented at the time of the Regular Board Meeting. Authorize staff to prepare the necessary notification.

**ITEM H: DISCUSSION AND POSSIBLE ACTION RELATING TO JUNE 7, 2012, ORANGE COUNTY GRAND JURY REPORT AND REQUIRED RESPONSE**

**RECOMMENDED ACTION:**

Staff recommends the Board of Directors approved the completed draft responses to the Orange County Grand Jury Report and cover letter, as presented.

**ITEM I: DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT SURPLUS EQUIPMENT**

**RECOMMENDED ACTION:**

Authorize the General Manager to dispose of District surplus equipment in accordance with the Board-approved Policy.

**FINANCIAL MATTERS**

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**ITEM J: DISCUSSION AND POSSIBLE ACTION REGARDING FIXING THE EMPLOYERS' CONTRIBUTION UNDER THE PUBLIC EMPLOYEES MEDICAL AND HOSPITAL CARE ACT**

**RECOMMENDED ACTION:**

Approve and adopt Resolution No. 2012-1178 and No. 2012-1179 fixing the Employer's Contribution Under the Public Employee's Medical and Hospital Care Act.

**TCWD REGULAR BOARD MEETING AGENDA  
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**ITEM K: DISCUSSION AND POSSIBLE ACTION REGARDING REPLACEMENT OF FINANCIAL SOFTWARE SYSTEM**

**RECOMMENDED ACTION:**

Authorize the General Manager to purchase the Financial Software Solution from Beyond Software Solutions as presented.

**ENGINEERING MATTERS**

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**ITEM L: STATUS UPDATE RELATING TO THE BAKER REGIONAL WATER TREATMENT FACILITY**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**ITEM M: STATUS UPDATE RELATING TO THE ALTERNATE RAW WATER TRANSMISSION LINE (ARWTL) (16 inch Raw Water Transmission Line – Serrano Creek Crossing Alternate Route – PW79)**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

**LEGISLATIVE MATTERS**

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**ITEM N: DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

**END ACTION CALENDAR**

**ITEMS TOO LATE TO BE AGENDIZED**

O: \_\_\_\_\_

P: \_\_\_\_\_

**OTHER MATTERS**

Reports or comments from the General Manager and/or Staff

**TCWD REGULAR BOARD MEETING AGENDA  
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**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**CLOSED SESSION**

None

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Board Meetings will be held at the District office located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**October 17, 2012  
November 21, 2012  
December 19, 2012**

Please visit the Districts website at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) for additional information