

STAFF MEMBERS

Don Chadd, General Manager  
Hector Ruiz, District Engineer  
Michael Perea, District Secretary  
Cindy Navaroli, District Treasurer



BOARD OF DIRECTORS

Edward Mandich, President  
James Haselton, Vice President  
Michael Safranski, Director  
Glenn Acosta, Director  
Stephen Dopudja, Director

**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
TRABUCO CANYON WATER DISTRICT  
OCTOBER 17, 2012  
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS**

**REPORT FROM THE GENERAL MANAGER**

**ITEMS TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA  
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**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).**

**RECOMMENDED ACTION**

Approve the minutes of the following Regular Board Meeting(s):

- a. September 19, 2012

**ITEM 2: TREASURER'S REPORT**

- a. FINANCE/AUDIT COMMITTEE RECAP(S)

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. September 5, 2012

- b. PRESENTATION OF FINANCIALS

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following month(s) are attached for the Board's review:

1. September 2012

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials, as presented.

- C. PAYMENT OF BILLS FOR CONSIDERATION

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

Ratify the payment of bills for consideration for September, 2012, and Payroll and Payroll Taxes for September 2012.

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE**

**ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:**

Receive and file the following Engineering/Operational Committee Recap(s).

- a. September 11, 2012

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**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/  
ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

Ratify the Directors' expenses and fees from September 2012, and approve tentative future meetings/attendance items.

**ITEM 5: APPROVAL OF ARBITRAGE REBATE CALCULATION (SERIES A & B)**

**RECOMMENDED ACTION:**

Receive and file the Arbitrage Rebate Calculation for the 1994 Senior Lien, Series A, and Junior Lien, Series B, through period ending September 30, 2012.

**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM 6: DISCUSSION AND POSSIBLE ACTION RELATING TO MET/MWDOC RATE INCREASE**

**RECOMMENDED ACTION:**

Discuss information presented at the time of the Board Meeting. Staff recommends the Board approve and adopt Resolution No. 2012-1180.

**FINANCIAL MATTERS**

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**ITEM 7: FISCAL YEAR 2011/2012 AUDIT OF DISTRICT FINANCIALS**

**RECOMMENDED ACTION:**

Discuss information presented at the time of the Board Meeting and take action as deemed appropriate.

**ENGINEERING MATTERS**

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**ITEM 8: BAKER REGIONAL WATER TREATMENT FACILITY**

**RECOMMENDED ACTION:**

Receive status update at the time of the Board Meeting. No action required.

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**ITEM 9: ALTERNATE RAW WATER TRANSMISSION LINE – PW79**

**RECOMMENDED ACTION:**

Receive status update and recommend the Board authorize the General Manager to approve Tetra Tech’s Scope of Work Tasks 6 – Potholing, Task 7 – Geotechnical, and Task 8 – Environmental Assessment as required for completion of the Project, and for a total of \$86, 483.

**ITEM 10: DIMENSION WATER TREATMENT PLANT REHABILITATION PROJECT**

**RECOMMENDED ACTION:**

Receive staff report and recommend that the Board authorize the General Manager to contract with ERS for rehabilitation of Filters 1, 2 and 3 and for a not to exceed amount of \$103,100.

**LEGISLATIVE MATTERS**

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**ITEM 11: DISCUSSION AND POSSIBLE ACTION RELATING TO LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

**ITEMS TOO LATE TO BE AGENDIZED**

**ITEM 13:** \_\_\_\_\_

**ITEM 14:** \_\_\_\_\_

**OTHER MATTERS**

Reports or comments from the General Manager and/or Staff

**ADDITIONAL DIRECTORS’ COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**CLOSED SESSIONS**

**CLOSED SESSION #1**

Public Employee Performance Evaluation – Government Code Section 54957

Title: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the General Manager’s year end evaluation.

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**CLOSED SESSION #2**

Public Employee Performance Evaluation – Government Code Section 54957

Title: Assistant General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the Assistant General Manager’s year end evaluation.

**ITEM 12: DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT MANAGEMENT**

**RECOMMENDED ACTION:**

Discuss at the time of the Board Meeting and take action as deemed appropriate.

**END ACTION CALENDAR**

**ADJOURNMENT**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Meetings of the Board will be held at the District Administrative/Operational Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**November 21, 2012  
December 19, 2012  
January 16, 2013**

Please visit the District’s website at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) for additional information.