

**STAFF MEMBERS**

Hector Ruiz, General Manager  
Michael Perea, District Secretary  
Cindy Byerrum, District Treasurer  
Bowie, Arneson, Wiles & Giannone,  
District General Legal Counsel



**BOARD OF DIRECTORS**

Edward Mandich, President  
James Haselton, Vice President  
Michael Safranski, Director  
Glenn Acosta, Director  
Stephen Dopudja, Director

**AGENDA  
REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF  
TRABUCO CANYON WATER DISTRICT  
NOVEMBER 20, 2013  
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM  
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

**CALL MEETING TO ORDER**

**PLEDGE OF ALLEGIANCE**

**FORMER EMPLOYEE RECOGNITION**

Moment of Silence in memory of Ms. Sharon Smith, former District Secretary and Treasurer.

**VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

**ORAL COMMUNICATION**

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment(s) at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

**DIRECTORS' COMMENTS AND MEETING REPORTS**

**REPORT FROM THE GENERAL MANAGER**

**TCWD REGULAR BOARD MEETING AGENDA  
NOVEMBER 20, 2013**

**ITEMS TOO LATE TO BE AGENDIZED**

**RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s), and potentially take action(s) on such matters, at this meeting of the Board.

**CONSENT CALENDAR**

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

**ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).**

**RECOMMENDED ACTION**

*Approve the minutes of the following Board Meeting(s):*

1. *October 16, 2013, Regular Board Meeting*

**ITEM 2: TREASURER'S REPORT**

a. FINANCE/AUDIT COMMITTEE MEETING

**FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:**

*Receive and file the following Finance/Audit Committee Meeting Recap(s):*

1. *October 2, 2013*

b. PRESENTATION OF FINANCIALS

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following month(s) are attached for the Board's review:

1. *September, 2013*

**RECOMMENDED ACTION:**

*Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following months, as presented:*

1. *September, 2013*

c. PAYMENT OF BILLS FOR CONSIDERATION

**RECOMMENDED ACTION:**

*Ratify the payment of bills for consideration, Payroll and Payroll Taxes for October, 2013.*

**TCWD REGULAR BOARD MEETING AGENDA  
NOVEMBER 20, 2013**

**ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING**

**ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:**

*None (there was not a November, 2013, Engineering/Operational Committee Meeting due to a lack of quorum.)*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/ ATTENDANCE ITEMS**

**RECOMMENDED ACTION:**

*Ratify the Directors' expenses and fees from September and October, 2013, and approve tentative future meetings/attendance items.*

**ITEM 5: ARBITRAGE REBATE CALCULATION (FINANCING AUTHORITY SERIES A & B BONDS)**

**RECOMMENDED ACTION:**

*Approve the Arbitrage Rebate Calculation (Financing Authority Series A & B Bonds) for the Senior Lien Series A Bonds and Junior Series B Bonds, period ending through September 30, 2013.*

**ACTION CALENDAR**

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

**ADMINISTRATIVE MATTERS**

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**ITEM 6: RECOGNITION OF MS. SHARON SMITH, FORMER DISTRICT SECRETARY AND TREASURER**

**RECOMMENDED ACTION:**

*Discuss at the time of the Regular Board Meeting. Take action as deemed appropriate.*

**ITEM 7: 2014 BOARD MEMBER COMMITTEE APPOINTMENTS AND AGENCY REPRESENTATIVE ASSIGNMENTS**

**RECOMMENDED ACTION:**

*Discuss at the time of the Regular Board Meeting. Take action as deemed necessary.*

**ITEM 8: DISTRICT WEBSITE UPGRADE PROJECT**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. No action required.*

**TCWD REGULAR BOARD MEETING AGENDA  
NOVEMBER 20, 2013**

**ITEM 9: SOUTH ORANGE COUNTY WASTEWATER AUTHORITY (SOCWA) BIOSOLIDS MANAGEMENT AGREEMENT WITH NURSERY PRODUCTS**

**RECOMMENDED ACTION:**

1. *Receive and discuss information concerning the South Orange County Wastewater Authority Biosolids Management Agreement with Nursery Products*
2. *Approve Agreement for Biosolids Management Services – South Orange County Wastewater Authority and Nursery Products, Inc..*

**FINANCIAL MATTERS**

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**ITEM 10: DISTRICT OTHER POST EMPLOYMENT BENEFIT OBLIGATION TRUST**

**RECOMMENDED ACTION:**

1. *Receive status update at the time of the Board Meeting.*
2. *Receive and file the Actuarial Valuation Retiree Health Program as of June 30, 2013.*
3. *Approve the CalPERS California Employers' Retiree Benefit Trust (CERBT) "Delegation of Authority to Request Disbursements" form.*
4. *Approve the CalPERS California Employers' Retiree Benefit Trust (CERBT) "Certification of OPEB Funding Policy & GASB 43/45 Reporting Compliance" form.*

**ITEM 11: DISTRICT FINANCIAL AUDIT REPORT FOR FISCAL YEAR 2012/13**

**RECOMMENDED ACTION:**

*Receive and discuss information concerning the District's Financial Audit Report for Fiscal Year 2012/13, as prepared by Charles Z. Fedak and Company. Take action as deemed appropriate.*

**ENGINEERING MATTERS**

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**ITEM 12: ALTERNATE RAW WATER TRANSMISSION LINE – PW79**

**RECOMMENDED ACTION:**

*Receive status update and discuss information presented at the time of the Board Meeting. Take action as deemed appropriate.*

**ITEM 13: BAKER REGIONAL WATER TREATMENT PLANT**

**RECOMMENDED ACTIONS:**

1. *Receive status update and discuss information presented at the time of the Board Meeting.*
2. *Approve Amended and Restated Agreement for Construction, Operation and Maintenance of Baker Water Treatment Plant.*

**TCWD REGULAR BOARD MEETING AGENDA  
NOVEMBER 20, 2013**

3. *Approve Agreement Relating to Baker Pipeline Capacity Transfers Among Baker Water Treatment Plant Participants.*
4. *Approve funding in the amount of \$4,932,000 for the Baker Water Treatment Plant and Pipeline Capacity Transfer through the WRES Fund and transfers from the District's Special Designation Reserves to be repaid from District revenues.*

**ITEM 14: SHADOW ROCK DETENTION BASIN FACILITY**

**RECOMMENDED ACTION:**

*Receive status update at the time of the Board Meeting. Take action as deemed appropriate.*

**ITEM 15: GOLF CLUB SEWER LIFT STATION UPGRADES AND REHABILITATION**

**RECOMMENDED ACTION:**

1. *Receive status update at the time of the Board Meeting.*
2. *Authorize the General Manager to execute an Agreement for Contract Services with Hunter Electric Service for the Golf Club Sewer Lift Station Upgrades and Rehabilitation for a Not To Exceed amount of \$26,000.*

**LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS**

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**ITEM 16: INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC) BYLAWS UPDATE**

**RECOMMENDED ACTION:**

*Review and discuss information at the time of the Board Meeting. Take action(s) as deemed appropriate.*

**ITEM 17: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)**

**RECOMMENDED ACTION:**

*Review and discuss local government and legislative informational matter(s). Take action(s) as deemed appropriate.*

**ITEMS TOO LATE TO BE AGENDIZED**

**ITEM 19:** \_\_\_\_\_

**ITEM 20:** \_\_\_\_\_

**OTHER INFORMATION/MATTERS**

Reports or comments from the General Manager and/or Staff

**TCWD REGULAR BOARD MEETING AGENDA  
NOVEMBER 20, 2013**

**ADDITIONAL DIRECTORS' COMMENTS**

Additional reports or comments from Directors

**ADDITIONAL GENERAL MANAGER COMMENTS**

Additional reports or comments from the General Manager

**CLOSED SESSION**

**PENDING LITIGATION** - Meeting with Legal Counsel Pursuant to Government Code Section 54956.9(a)  
Existing litigation: Number of Cases: 1, Re: Civil Action [Southern California Edison vs. Trabuco Canyon Water District (2013)]

**ITEM 18: DISCUSSION AND POSSIBLE ACTION OR ANNOUNCEMENT CONCERNING CIVIL ACTION  
[SOUTHERN CALIFORNIA EDISON VS. TRABUCO CANYON WATER DISTRICT (2013)]**

**RECOMMENDED ACTION**

*Discuss information at the time of the Board Meeting and take action or provide announcement of action(s) taken in Closed Session as deemed appropriate.*

**END ACTION CALENDAR**

**ADJOURNMENT**

**TCWD REGULAR BOARD MEETING AGENDA  
NOVEMBER 20, 2013**

**AVAILABILITY OF AGENDA MATERIALS**

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

**COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2**

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**December 18, 2013**

**January 15, 2014**

**February 19, 2013**

Please visit the District's website at [www.tcwd.ca.gov](http://www.tcwd.ca.gov) for additional information.