

STAFF MEMBERS

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

**BOARD OF DIRECTORS**

Edward Mandich, President
James Haselton, Vice President
Michael Safranski, Director
Glenn Acosta, Director
Stephen Dopudja, Director

**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
DECEMBER 18, 2013
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

CALL MEETING TO ORDER**PLEDGE OF ALLEGIANCE****VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to District Staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comments on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment(s) at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS**REPORT FROM THE GENERAL MANAGER****ITEMS TOO LATE TO BE AGENDIZED****RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s), and/or potentially take action(s) on such matters, at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 18, 2013**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. *November 20, 2013, Regular Board Meeting*

ITEM 2: TREASURER'S REPORT

- a. FINANCE/AUDIT COMMITTEE MEETING

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

None (there was no December, 2013, Finance/Audit Committee Meeting)

- b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

None (there was no December, 2013, Finance/Audit Committee Meeting)

- c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November, 2013.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. *October 8, 2013*

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from November, 2013, and approve tentative future meetings/attendance items.

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 18, 2013**

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: ELECTION OF BOARD OFFICERS

RECOMMENDED ACTION:

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President.

ITEM 6: COMMITTEE MEMBER AND AGENCY REPRESENTATIVE APPOINTMENTS

RECOMMENDED ACTION:

Discuss at the time of the Regular Board Meeting, and take action as deemed appropriate.

ITEM 7: DISCUSSION AND POSSIBLE ACTION RELATING TO MET/MWDOC RATE INCREASE

RECOMMENDED ACTION:

- 1. Receive information at the time of the Regular Board Meeting, and*
- 2. Approve staff recommendation to not adjust the District's Water Rate Schedule, and absorb the MET/MWDOC rate increase, effective January 1, 2014.*

ITEM 8: MET REPRESENTATIVE SELECTION PROCESS FOR SOUTH COUNTY AGENCIES

RECOMMENDED ACTION:

Discuss information at the time of the Regular Board Meeting, and approve the MET Representative Selection Process for South Orange County Agencies.

ITEM 9: DISTRICT WEBSITE UPGRADE PROJECT

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting, and take action as deemed appropriate.

ENGINEERING MATTERS

ITEM 10: ALTERNATE RAW WATER TRANSMISSION LINE – PW79

RECOMMENDED ACTION:

Receive status update and discuss information presented at the time of the Board Meeting, and take action as deemed appropriate.

**TCWD REGULAR BOARD MEETING AGENDA
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ITEM 11: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTIONS:

Receive status update and discuss information presented at the time of the Board Meeting, and take action as deemed appropriate.

ITEM 12: SHADOW ROCK DETENTION BASIN FACILITY

RECOMMENDED ACTION:

Receive status update and discuss information presented at the time of the Board Meeting, and take action as deemed appropriate.

LEGISLATIVE, ADMINISTRATIVE, AND OTHER MATTERS

ITEM 13: INDEPENDENT SPECIAL DISTRICTS OF ORANGE COUNTY (ISDOC) UPDATE

RECOMMENDED ACTION:

Review and discuss information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 14: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS TOO LATE TO BE AGENDIZED

ITEM 16: _____

ITEM 17: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 18, 2013**

CLOSED SESSION

Public Employee Performance Evaluation – Government Code Section 54957

Title: General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the General Manager’s year end performance evaluation.

ITEM 15: DISCUSSION AND POSSIBLE ACTION RELATED TO THE GENERAL MANAGER’S YEAR END PERFORMANCE EVALUATION

RECOMMENDED ACTION

Discuss information at the time of the Board Meeting, and take action or provide announcement of action(s) taken in Closed Session as deemed appropriate.

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

January 15, 2014

February 19, 2014

March 19, 2014

Please visit the District’s website at www.tcwd.ca.gov for additional information.