

STAFF MEMBERS

Hector Ruiz, Acting General Manager
Don Chadd, Advisory General Manager
Michael Perea, District Secretary
Cindy Navaroli, District Treasurer

**BOARD OF DIRECTORS**

Edward Mandich, President
James Haselton, Vice President
Michael Safranski, Director
Glenn Acosta, Director
Stephen Dopudja, Director

**AGENDA
REGULAR MEETING OF THE
BOARD OF DIRECTORS OF
TRABUCO CANYON WATER DISTRICT
DECEMBER 19, 2012
7:00 P.M.**

**ADMINISTRATIVE FACILITY, BOARD MEETING ROOM
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA**

CALL MEETING TO ORDER**PLEDGE OF ALLEGIANCE****VISITOR PARTICIPATION**

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

EMPLOYEE RECOGNITION**DIRECTORS' COMMENTS****REPORT FROM THE GENERAL MANAGER****ITEMS TOO LATE TO BE AGENDIZED****RECOMMENDED ACTION:**

Determine the need to consider and possibly take action(s) on item(s) that arose subsequent to posting the agenda and where there is a need to review such matter(s) and potentially take action(s) on such matters at this meeting of the Board.

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 19, 2012**

CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S).

RECOMMENDED ACTION

Approve the minutes of the following Regular Board Meeting(s):

- a. November 21, 2012

ITEM 2: TREASURER'S REPORT

- a. FINANCE/AUDIT COMMITTEE RECAP(S)

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. November 7, 2012

- b. PRESENTATION OF FINANCIALS

The preliminary statement(s) of revenue and expenses and preliminary unaudited financials for the following month(s) are attached for the Board's review:

1. November 2012

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials, as presented.

- c. PAYMENT OF BILLS FOR CONSIDERATION

FINANCE/AUDIT COMMITTEE RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for November 2012.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE

ENGINEERING/OPERATIONAL COMMITTEE RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Recap(s):

- a. November 13, 2012

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from November 2012, and approve tentative future meetings/attendance items.

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 19, 2012**

ITEM 5: CalPERS ANNUAL VALUATION REPORT

RECOMMENDED ACTION:

Receive and file CalPERS Annual Valuation Report as of June 30, 2011, as presented.

ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 6: ELECTION OF BOARD OFFICERS

RECOMMENDED ACTION:

Pursuant to the District's General Policy and Rules and Regulations, hold elections for the offices of President and Vice President.

ITEM 7: COMMITTEE MEMBER AND AGENCY REPRESENTATIVE APPOINTMENTS

RECOMMENDED ACTION:

Board President to appoint Committee Members and Agency Representatives, as desired.

FINANCIAL MATTERS

ITEM 8: DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT BANKING SERVICES

RECOMMENDED ACTION:

Discuss information presented at the time of the Board Meeting and take action as deemed appropriate.

ENGINEERING MATTERS

ITEM 9: BAKER REGIONAL WATER TREATMENT FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting. No action required.

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 19, 2012**

ITEM 10: ALTERNATE RAW WATER TRANSMISSION LINE – PW79

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting. No action required.

ITEM 11: SHADOW ROCK DETENTION BASIN FACILITY

RECOMMENDED ACTION:

Receive status update at the time of the Board Meeting. No action required.

LEGISLATIVE MATTERS

ITEM 12: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s). Take action as deemed appropriate.

ITEMS TOO LATE TO BE AGENDIZED

ITEM 14: _____

ITEM 15: _____

OTHER MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

CLOSED SESSION(S)

CLOSED SESSION NO. 1

Public Employee Performance Evaluation – Government Code Section 54957

Title: Acting General Manager

The Board of Directors will meet in closed session pursuant to Government Code Section 54957 to discuss the Acting General Manager's year end evaluation.

**TCWD REGULAR BOARD MEETING AGENDA
DECEMBER 19, 2012**

**ITEM 13: DISCUSSION AND POSSIBLE ACTION CONCERNING GENERAL MANAGER SERVICES
AGREEMENT**

RECOMMENDED ACTION

Discuss information presented at the time of the Board Meeting and take action as deemed appropriate.

END ACTION CALENDAR

ADJOURNMENT

AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the District Administrative/Operational Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Boardroom at the District Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277 at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board meeting room is wheelchair accessible.

Upcoming Regular Meetings of the Board will be held at the District Administrative/Operational Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

**January 16, 2013
February 20, 2013
March 20, 2013**

Please visit the District's website at www.tcwd.ca.gov for additional information.